

How did you find out about this training event?

- Training Digest received by post
- Training Digest received by e-mail circulation
- Training Digest accessed through Bradford CVS/B Supported Website
- Flyer / Leaflet received by post
- Flyer / Leaflet received by e-mail
- Briefing Bradford
- Contact directly with CVS Training/B Supported
- Other (Please Specify)

Data Protection

B Supported will use the information provided on this application for the administration and delivery of training and to provide information to our funders.

Please read the cancellation policy on page 6 of the training programme.

Please return completed forms to:

CVS Training, 19/25 Sunbridge Road, Bradford, BD1 2AY

Telephone: 01274 722772 **e-mail:** training@bradfordcvs.org.uk **Fax:** 01274 393938



Training Course Booking Form

Please use for B-Supported and CVS Training Courses
 For other training providers see booking details next to the course information
 Please complete **all four** pages

Making Your Booking

Please photocopy the booking form, complete and return it to the address given at the end. Your place will be confirmed by letter which will also include the Invoice and the Venue/Access Information.

ADMIN USE ONLY	
Registered on Database	
Confirmation sent/date	
Invoice sent/No	
VYON Member	

Course Title/s	Date:
1.	
2.	
3.	

Contact Details	
Participant Name:	
Name of Organisation:	
Job Title / Role:	
Organisation Address:	
Tel:	
e-mail:	

If you need a confirmation letter or invoice sending to a different address please record it below

I have read and understood the B Supported/ CVS Training cancellation policy

Participant Signature

Manager's Signature

(I agree to the person named attending the above course/s)

Learning Needs and Expectations

Please state what you hope to achieve from this course. What do you hope to be able to do differently after participating in the training?

So that we can plan the course to meet your learning needs, please summarise your current level of knowledge and/or skills in the subject area and any relevant previous training you have received.

Please tick your existing level of education or training.

- Level 1** - (NVQ Level 1, GCSE Grades D-G, NCFE Level 1, ESOL Level 1-3 Core Curriculum)
- Level 2** - (NVQ Level 2, GCSE Grades A-C, NCFE Level 2)
- Level 3** - (NVQ Level 3, A Level passes, National Diploma or Certificate)
- Level 4** - (NVQ Level 4, Degree years 1-2, Diploma or Certificate of HE)
- Level 5** - (NVQ Level 5, Degree year 3, Postgraduate Qualifications)

Is English your first language?

Yes No

If no, how would you rate your level of English?

Basic Intermediate Fluent

Do you have any specific access/support needs or any special dietary requirements?

Every attempt is made to provide accessible venues, and information is sent out to everyone. Where additional access and/or support needs are brought to our attention we will attempt to meet these within budget limitation.

In what role/capacity are you attending this training? Please tick one only

Volunteer Paid staff Trustee or Management Committee Member

Are you attending this training as a representative of a:

Voluntary / Community Organisation Statutory Organisation

Please note that B Supported/CVS Training primarily provides training to support the voluntary and community sector. Some of our training is restricted to voluntary and community organisations only, due to how it is funded. If you are employed in the statutory sector, please state if and how your work supports voluntary and community organisations.

Please refer to the charging policy for statutory organisations in the course programme.

Is your group or organisation working towards a quality framework? If so which one?
(Investors in People, PQASSO etc)

Additional Information required for applying to the VYON Training Fund

Yes No

- Does your organisation work with young people aged 11-25?
- Is your organisation a member of the Voluntary Youth Organisations Network (VYON)?
- Do you (the training participant) work directly with young people (11-25 year olds)?

What percentage of your time is spent working directly with young people (11-25 year olds)?

Management Committee members and managers may also be eligible to apply for support from the training fund provided they can demonstrate that the training will benefit young people. If you wish to apply as a Management Committee Member, Trustee or manager, please outline how this applies in the question below.

(All applicants) Please describe, for each course you are applying for, the ways in which this training will enable you to work more effectively with young people.

For any queries about VYON or the Training Fund please contact Dionne Norman at Bradford CVS for more details. 01274 722772 or by e-mail on dionne@bradfordcvs.org.uk